

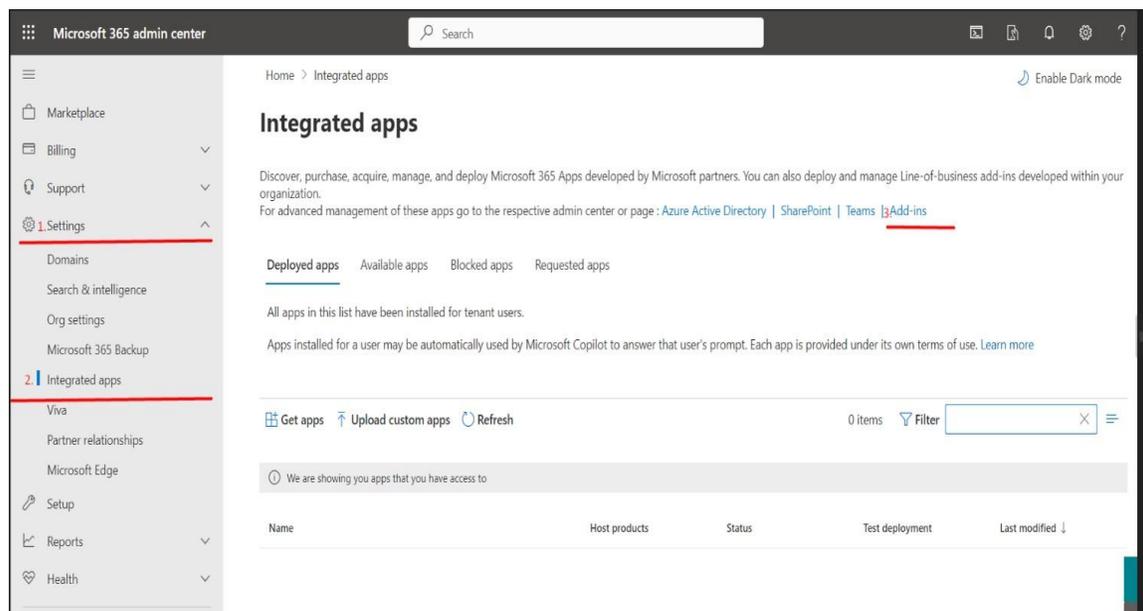
# Steps to Install a Microsoft Add-in via the Admin Centre?

As an administrator, you can deploy Office add-ins to users within your organization using the Centralized Deployment feature found in the [Microsoft 365 Admin Centre](#).

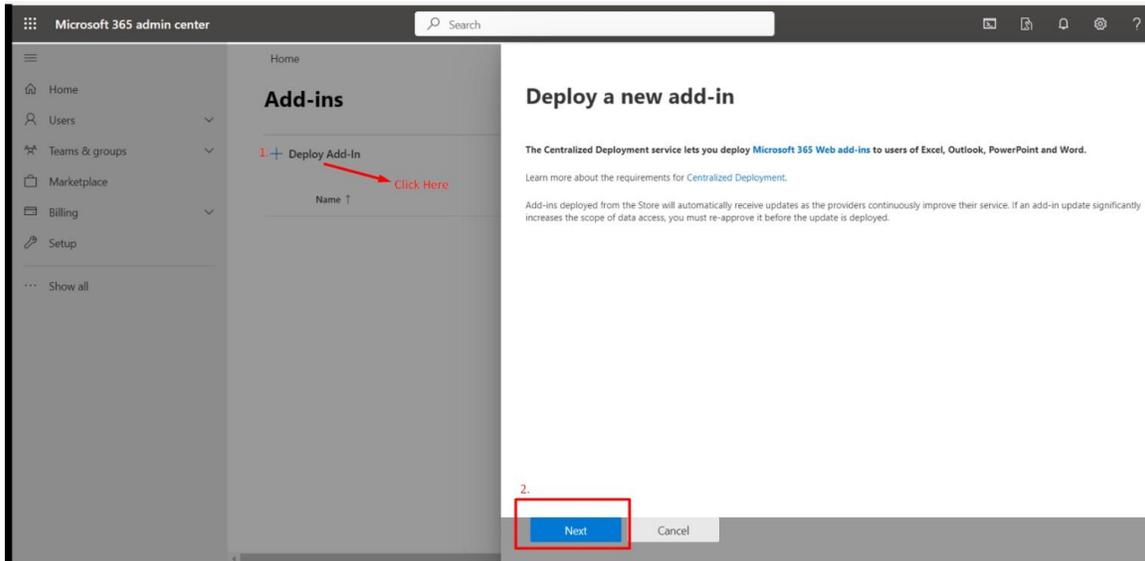
This approach is highly recommended as it offers a robust set of features for managing add-ins for users and groups.

To install an add-in through the admin centre, follow these instructions:

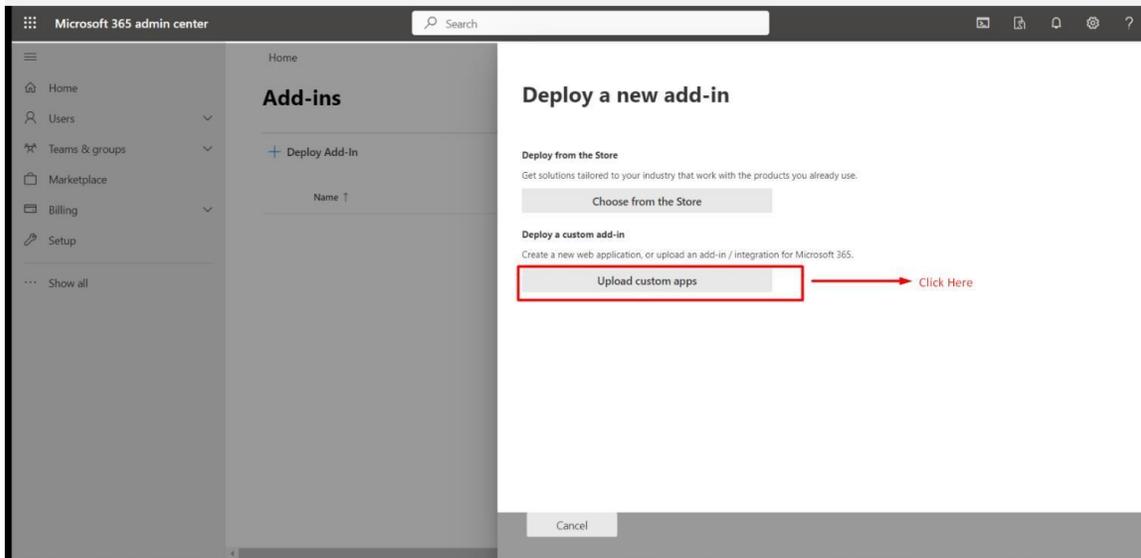
1. Access the admin centre and navigate to **Settings > Integrated apps > Add-ins**. If this option is not visible, select **Settings > Add-ins** page instead.



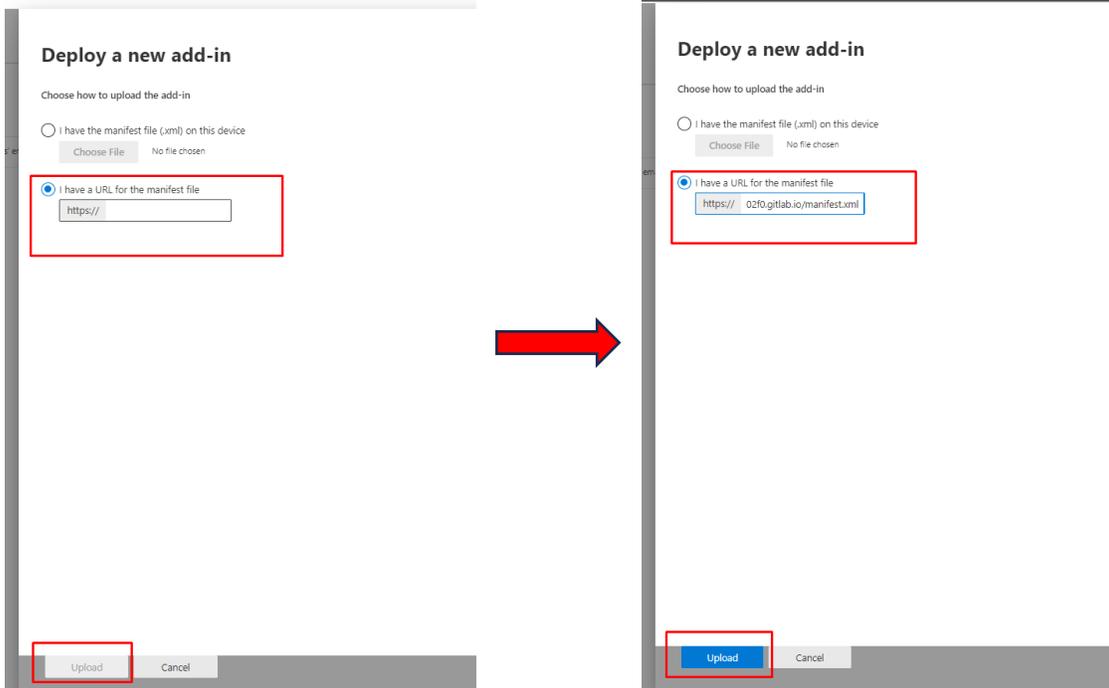
2. Click on **"Deploy Add-in"** from the upper section, then proceed by selecting **"Next."**



3. Choose **Upload custom apps.**



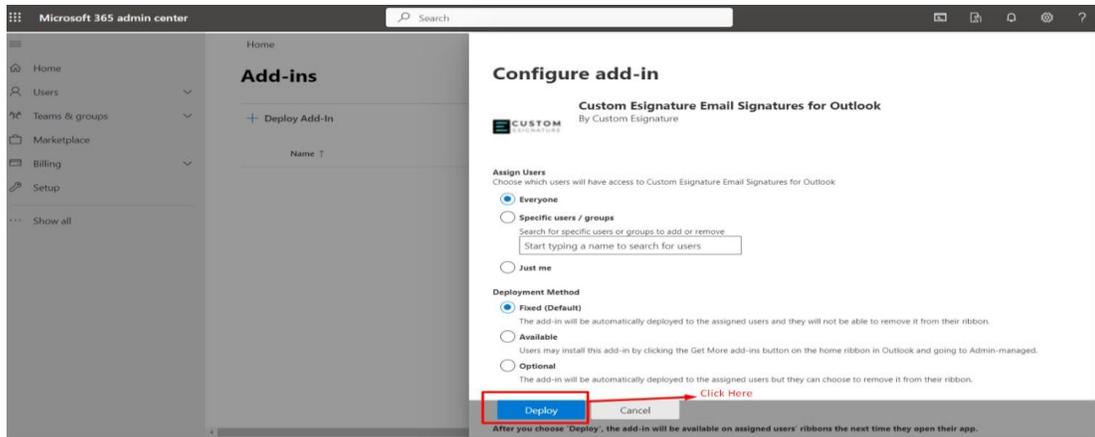
4. Please select second option. **“I have a URL”** for the manifest file and copy paste following link: <https://esignoffice-addin-custom-esignature-9a87acac588579280d0632e02f0.gitlab.io/manifest.xml> and click on **Upload** button.



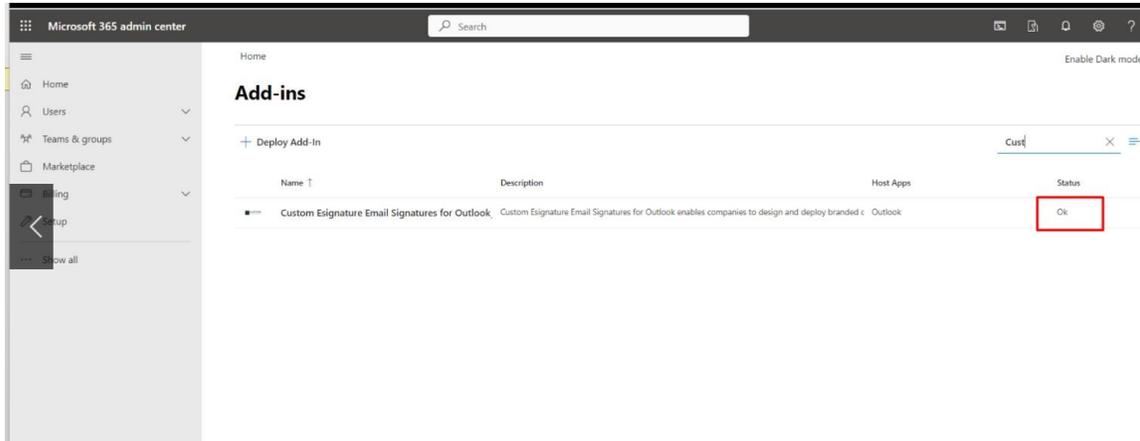
5. On the following page, choose from the options: **Everyone**, **Specific users/groups**, or **just me** to define the deployment scope for the add-in. Use the Search box to locate particular users or groups

If you opt to install the add-in only for yourself, you can later select "**Change who has access to the add-in**" to extend it to additional users.

**Note:** Only users who have the add-in installed will have signatures applied to their emails post-deployment.



A status **OK** will appear once the add-in has been successfully deployed.



**Note: It may take up to 48 hours for Microsoft 365 to process Outlook add-ins, and a restart of the Outlook app might be required.**

The required version:

Platform	Outlook version	Supported version and later
Windows	<ul style="list-style-type: none"><li>- Microsoft 365 subscription</li><li>- retail perpetual Outlook 2016 and later</li></ul> Note: Retail versions only! <i>(for now, volume-licensed versions don't include the necessary API requirements sets)</i>	from Version 2104, build 13929.20296 or above
Mac	<ul style="list-style-type: none"><li>- New UI</li></ul> <b>Note: Only the New Outlook interface is supported</b> <i>(go to Outlook &gt; New Outlook to enable it)</i>	from Outlook Version 16.38.506
Web browser	<ul style="list-style-type: none"><li>- Modern Outlook UI when connected to Exchange Online: Subscription, Outlook.com</li></ul>	-

Note: If you have an Office 2021 LTSC or any other oldest Office with an old Outlook version, please update them to the newest version specified above.

Also, you can check the [Microsoft article Outlook JavaScript API requirement sets](#) for more details.